

How to Complete the Human Subjects Training Module

Get your training login code by going to "MyInfo" in ORahs.

1. Go to <https://orahs.research.ucsb.edu/>.
2. Login using your UCSB ID and password.
3. Go to MyInfo (top right corner).
4. Look for the Faculty Key Code; it is listed in the format XXXX-XX-XX-###.

Give this code to your students.

Students should access the module by following these steps.

Here are the instructions for logging into the Human Subjects Training Module:

1. Go to <http://hstraining.orda.ucsb.edu>.
2. In the ID Number box, use the training code your teacher provides you with, which is:
3. Then enter your last name, your first name and your email address. (Use whatever your name is as listed on GOLD.)
4. For your sponsor's email box, use your teacher's email address, which is:
5. Note that "Owner" is your teacher's last name (because your teacher is the training code owner).
6. No need to enter any information in the box titled "Other Notification."
7. Complete the module. Only use module navigation, not the navigation (back or forward options) in the web browser.
8. When you're done, you'll get an e-mail telling you you've completed the module. If you have followed the instructions above, your teacher should also get an email notification that you have completed it.