Week Eight: Writing and Presentations
CONFERENCE WEEK

TUESDAY: 2-26-08 (Meet in Computer Lab)
- Reading: Your research reading.
- Class Activities: Presentations.

I Thinking about Cover Letters and Resumes (20 min)
A. The situation: I’m the boss at KUSB, a local NBC affiliate, and you folks are my “higher ups.” We have been forwarded a résumé and cover letter from our personnel person, Sue McLeod, and now we have to decide on whether to hire the person or not for a production assistant position—or to reopen the search. Come up with your reasons for bringing this person in for an interview and be ready to be called on by the boss. YOU MUST HAVE AN OPINION.
B. Questions:
   a. What are some of the things that Mary Elizabeth Smith brings?
   b. What concerns do we have?
   c. What do we need to hear more about?
   d. If we interview, then what do we want to ask?
   e. **Key Question:** Should we bring this person in for an interview, with the intent to hire her?

II What is a cover Letter PPT (10 min)
A. Show PPT, and questions.
B. Questions:
   a. Who has sent cover letters?
   b. Where did you research? How did you work the research into the cover letter?
   c. What are questions you have about this?
   d. **Turn Question:** Where would you go to get information about cover letters?

III Finding an Internship, Job, or Something Else to Apply to (20 min)
A. Using handout, on our page, of “Job and Internship Resources”, find something you might want to apply to.
B. Find something in the next 15 minutes that you might apply for.
C. Make sure that you send, or write down, what you are going to apply for—in the abstract.
IV Plagiarism or Paraphrase Activity (30 min)
A. Ask everyone, in moodle, to define what they think plagiarism and paraphrasing are, and what the difference is.
B. Go over some good points.
C. Next, have them look at these two attempts at paraphrase, and get at what one crosses the line. All of this is drawn directly from Indiana University at Bloomington’s Writing Tutorial Services website, and all of the quote material was downloaded on February 25, 2008.
   a. Original: “Here’s the ORIGINAL text, from page 1 of *Lizzie Borden: A Case Book of Family and Crime in the 1890s* by Joyce Williams et al.: The rise of industry, the growth of cities, and the expansion of the population were the three great developments of late nineteenth century American history. As new, larger, steam-powered factories became a feature of the American landscape in the East, they transformed farm hands into industrial laborers, and provided jobs for a rising tide of immigrants. With industry came urbanization the growth of large cities (like Fall River, Massachusetts, where the Bordens lived) which became the centers of production as well as of commerce and trade.” (2004)
   b. 1st Paraphrase: “The increase of industry, the growth of cities, and the explosion of the population were three large factors of nineteenth century America. As steam-driven companies became more visible in the eastern part of the country, they changed farm hands into factory workers and provided jobs for the large wave of immigrants. With industry came the growth of large cities like Fall River where the Bordens lived which turned into centers of commerce and trade as well as production.” (2004)
   c. 2nd Paraphrase: “Fall River, where the Borden family lived, was typical of northeastern industrial cities of the nineteenth century. Steam-powered production had shifted labor from agriculture to manufacturing, and as immigrants arrived in the US, they found work in these new factories. As a result, populations grew, and large urban areas arose. Fall River was one of these manufacturing and commercial centers (Williams 1)” (2004).
D. Questions:
   a. Which one of these is the best, and why?
   b. How might the author of the worst one have improved it?
   c. What can one do to combat plagiarism.
   d. Key Question: Which one is really plagiarized? Why is it?

V Designing Your Peer Review Sheet (15 min)
A. Bring up the peer review sheet.
B. Add your questions.
C. Print it up or save it.
D. Bring it to class on Thursday.
VI Go over work for Thursday:
   A. The presentations.
   B. The way we’re going to handle peer review—at home and intensive. Also, if anyone wants to give us access to their paper to look at as a group it would be appreciated.

THURSDAY:  2-28-08 (Meet in Computer Lab)
- **Reading:** Your research reading.
- **Writing:** First Draft of Researched Essay (10-15 pages, complete works cited, and all notes).
- **Class Activities:** Presentations. Peer review.
THURSDAY:  2-28-08 (Meet in Computer Lab)
• Reading:  Your research reading.
• Writing:  First Draft of Researched Essay (10-15 pages, complete works cited, and all notes).
• Class Activities:  Presentations.  Peer review.

I Present (90 min)

II Debrief (5 min)

III Exchange Papers and collect Papers

Week Nine: Writing and Presentations

TUESDAY:  3-4-08 (Meet in Computer Lab)
• Reading:  Your research reading.  Sample resumes and cover letters.
• Class Activities:  Presentations.  Resume and cover letter work.

THURSDAY:  3-6-08 (Meet in Computer Lab)
• Reading:  Your research reading.
• Writing:  First draft of resume and cover letter.
• Class Activities:  Bring 21 copies of resume for workshop.  Mock interviewing.  Discussion on the "job hunt."