SIGNING UP FOR SURVEY MONKEY

Go to this url:  http://www.surveymonkey.com, and then click on the link labeled “Signup now,” as pictured below:

Then, fill in the form that appears and click on the “submit button.”
Step One

Go to and click on the link labeled “New Survey”, as indicated below:

Step Two

Click on “Create from Scratch”, and then click on the button labeled “Next.”
Step Three

Click on the button labeled “add question,” and then you will select the type of question that you want. Remember that you want to go with questions that will create data and make for an easy survey, so you probably want most of your questions to be multiple choice—rather than open-ended.

Step Four

After you have selected a type of question, you will enter the text and options to your question—just like below. When you are done, click on the “Add+” button.
Step Five

When you have added all of your questions, you simply need to click on the “back” button, which you can see below:

![Add Question](image1)

Step Six

When you are done, click on the preview button, and then you should click on the text labeled “Done.” At this point you will have to “open” your survey and make a link for it, both of which are explained in your final step: step seven.

Step Seven

Login on the homepage (using your email address and the password you created), and then you should see the page below:

![Survey homepage](image2)
Next, to get a link to use for your piece, you will need to click on the icon labeled collect, and when the next page appears, you will click on “create a link for an email message.” This will create a webpage for your survey, and the resulting page, will look like this. Once you see the link, write it down, because it will be what you send out to everyone to do the survey. **Your link!**

Congratulations! Your survey is ready to go.