Editing Work

**Step One**
List a few of the mechanical errors that you have typically made in your writing. Then look at the websites below to see about how to correct those errors.

- **Catching Verb Tense Problems**: Click on “Subject-Verb Agreement (288 K)” at [http://grammar.ccc.commnet.edu/grammar/powerpoint.htm](http://grammar.ccc.commnet.edu/grammar/powerpoint.htm)
- **Commas**: Click on “The English House of Commas (156 K)” at [http://grammar.ccc.commnet.edu/grammar/powerpoint.htm](http://grammar.ccc.commnet.edu/grammar/powerpoint.htm)
- **Semicolons**: Click on “Our Friend, the Semicolon (224 K)” at [http://grammar.ccc.commnet.edu/grammar/powerpoint.htm](http://grammar.ccc.commnet.edu/grammar/powerpoint.htm)
- **Conjunctions**: [http://grammar.ccc.commnet.edu/grammar/conjunctions.htm](http://grammar.ccc.commnet.edu/grammar/conjunctions.htm)

**Step Two**
Use “Noodle bib Express”, located at [www.noodletools.com](http://www.noodletools.com), to check your citations for your bibliography.

**Step Three**
Read your piece aloud, from beginning to end, making any changes that you need to.

**Step Four**
Email your piece to me at cdean@writing.ucsb.edu.