Chris’ Personal Editing Sheet

Chris’ Problems

- Drop words out.
- Cannot spell receive the same way twice on a bet.
- Create awkward sentences when I try to express something new.
- Mix-up words, using the wrong word in the wrong place.
- Struggle to remember restrictive and non-restrictive clauses.

The Order of Chris’ Problems

1. Dropped Words
2. Awkward Sentences
3. Receive
4. Run-on sentences
5. Restrictive vs. non-restrictive causes

Chris’ Editing Sheet

Check when done editing

☐ Dropped Words: Reading the paper aloud (and slowly) can help you make sure you haven't missed or repeated any words.

☐ Awkward Sentences: Read aloud, and stop to make a mark in the column when something “sounds weird.”

☐ Receive: Use Control + f to find “rec” and see if I spell it right. Run the bloody spell checker.

☐ Run-on sentences: Look to see if a sentence goes over four lines. If it does, do the tag-question check.

☐ Restrictive vs. non-restrictive causes: A restrictive modifying clause (or essential clause) is an adjective clause that is essential to the meaning of a sentence because it limits the thing it refers to. “All students who do their work should pass easily.” A nonrestrictive modifying clause (or nonessential clause) is an adjective clause that adds extra or nonessential information to a sentence. The meaning of the sentence would not change were the clause omitted. “Edgar Allan Poe, who wrote “The Raven,” is a great American poet.”